

MUSIC ARRANGERS' GUILD OF AUSTRALIA INCORPORATED

All Correspondence: The Secretary, GPO Box 1647 SYDNEY, NSW 2001 AUSTRALIA T: 1300 132 610

E: admin@magainc.org.au

8. IDENTIFICATION PROCEDURE

- (a) (i) Every member shall be supplied with a Guild stamp(s) designating his/her registered name (personal or business/corporate), MAGA Incorporated, membership number and designation, i.e. Copyist, Arranger or Electronic
 - (ii) Only financial and Honorary members will be entitled to replacement Guild stamp(s), which shall be re-supplied at cost.
- (b) (i) The member's identification on the arrangement and/or copied parts shall include either the issued Guild stamp(s) or, if computer-generated, contain the information that appears on such Stamp(s).
 - (ii) Only when a commission specifically requests that no identification be present on the arrangement and/or copied parts, Rule (b) (i) may be waived.
- (c) (i) Identification by the Arranger or Electronic Arranger shall appear, at least, adjacent to the title of every copied part of his/her arrangement.
 - (ii) Identification by the Copyist shall appear, at least, at the bottom right of the last page of each copied part of an arrangement.
- (d) Members should endorse each arrangement with the name of the artist or show for which the work was originally commissioned.
- (e) (i) Where a score and copied parts are commissioned for an artist's personal use, such a score and copied parts should be endorsed and identified by the member(s), per Rule 8(b), with the name of the artist and the date of completion.
 - (ii) Where a score and/or copied parts are commissioned for television, film, video, theatre, concert, radio or any other media, such a score and/or copied parts should be endorsed and identified by the member(s) per Rule 8(b) and with as much other relevant identifying material, as to the nature of the commission, as possible.
- (f) Where an Arranger or Electronic Arranger is called upon to adapt or transcribe from a mechanical device, the words "adapted by" or "transcribed by" should also be included with the member's identification procedure, per Rule 8(b).